Documenting: Developing a Teaching Portfolio
Teaching Practicum

I. The Teaching Portfolio
A. Why develop a Teaching Portfolio
   1. Documentation – description of activities
   2. Development – stimulate improvement and change, guide course design
   3. Enrichment – more full picture of teaching for evaluation
   4. Innovation – encourage sharing of information
   5. Assessment – annual review or hiring
B. Types of Teaching Portfolios – tailor for your audience

II. Building the Portfolio
A. Personal Statement of Teaching
   1. Paradigmatic Assumptions and Outlook – your approach to your field
   2. Principles – your objectives
   3. Techniques and Strategies – how you accomplish your objectives
   4. Unique Strengths and Concerns – feature something unique
   5. Pitfalls of the Personal Narrative – avoid sounding cliché; always link to evidence or specific examples
B. Teaching Materials – make sure they fit your principles and that they are referenced somewhere in your text (like an Appendix item would be). These are your evidence that you are teaching in line with your personal statement.
   1. Syllabi
   2. Handouts, Assignments, Activities
   3. Notes and Planning Materials
   4. Tests, Quizzes, and Examinations
C. Evaluations of Teaching Effectiveness
   1. Student-based Evaluations – do your own assessment if no formal one
   2. Peer-based Evaluations – ask others to observe your class, write about it
   3. Outcome-based Evaluations
   4. Additional Indicators – success placing students, student testimonials, etc.
D. Supplemental Materials – unique evidence; see list on p. 303

III. Requirements for our Assignment
A. Table of Contents
B. Summarize Teaching Experience/Interests (includes advising, 494, as well as obvious courses) – could also include description of student population, your teaching training
C. Personal Statement of Teaching
D. Teaching Materials (amount will vary depending on teaching experience)
E. Evaluations of Teaching Effectiveness (will also vary)
F. Supplemental Materials (will also vary; do NOT include vita)