



WOOD BADGE

Course Director's Closeout Report

Submit as directed by the *Schedule of Course Reports and Transmittals* within 30 days of close of course.

Dates of course _____

Wood Badge Course No. _____

Region _____ Area _____

Host council name _____ Host council No. _____

Course dates _____ Course location _____

Number of participants: (volunteer) _____ (professional) _____

Number of staff members: (volunteer) _____ (professional) _____

_____ participants were not certified. List their names and circumstances on a separate sheet.

The following staff members were presented with assistant course director beads:

Comments:

Host Council Scout Executive signature _____ Date _____

Course Director signature _____ Date _____

Address of course director _____

Attachments (copies to area training chairman and national office):

- Course final staff roster
- Course final participant roster
- Participants by Scouting position form
- Future staff recommendations, including information on current staff and promising participants
- Names and circumstances of uncertified participants, if any
- Comments and recommendations

Note: If the course was operated below the minimum number of participants, circumstances should be explained on a separate page, including the name and title of the individual who authorized the course.