WOOD BADGE

Final Participant Roster

The Final Participant Roster is based upon the pre-course Participant Rosters found in Appendix A (A18_Admin):

- Thirty days BEFORE the course, you filled in the information for each registered participant and the course information, saved the report as "30-day Pre-course Participant Roster," and submitted it as directed in the *Schedule of Course Reports and Transmittals*.

- By 30 days AFTER the course, update that pre-course participant roster with any additional participants and remove those who have dropped. Save the new report as a separate "Final Participant Roster." Submit it as directed in the *Schedule of Course Reports and Transmittals*.