



# Participant Rosters

This form will be used twice:

Thirty days BEFORE the course, fill in the information for each registered participant and the course information. Save it as "30-day Pre-course Participant Roster." Submit it as directed in the *Schedule of Course Reports and Transmittals*.

By thirty days AFTER the course, update the 30-day Pre-course Participant Roster with any additional participants and remove those who have dropped. Save the new report as a separate "Final Participant Roster." Submit it as directed in the *Schedule of Course Reports and Transmittals*.

Course Number: \_\_\_\_\_ Course Dates: \_\_\_\_\_  
Host Council: \_\_\_\_\_ Location(s): \_\_\_\_\_

Note if participant is from another council

	Name (Last, First)	Age (optional)	Gender (optional)	Ethnicity (optional)	Mailing Address	Preferred Phone	Email	Primary Registered Position	District/Council	Occupation	Ticket Completion Date
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	Name (Last, First)	Age (optional)	Gender (optional)	Ethnicity (optional)	Mailing Address	Preferred Phone	Email	Primary Registered Position	District/Council	Occupation	Ticket Completion Date
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