

Staff Rosters

This form will be used TWICE:

210 days BEFORE the course, fill in the information for each staff member and the course information. Save the report as "Staff Roster for Review." Submit it as directed in the Schedule of Course Reports and Transmittals.

By 30 days AFTER the course, update the staff roster with any additional staff members and remove those who have dropped. Save the new report as a separate "Final Staff Roster." Submit it as directed in the Schedule of Course Reports and Transmittals.

Course Number:	Course Dates	:
Host Council:	Location(s)	·

Course Director:

[Name (Last, First)	Age (optional)	Gender	Ethnicity (optional)	Prior Staff Experiences (#)	Mailing Address	Preferred Phone	Email	Potential Staff Role in Course	Primary Registered Position	District/Council	Occupation
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(37)									1			

	Name (Last, First)	Age (optional)	Gender	Ethnicity (optional)	Prior Staff Experiences (#)	Mailing Address	Preferred Phone	Email	Potential Staff Role in Course	Primary Registered Position	District/Council	Occupation
(38)												
(39)												
(40)												